



## **Job Description: Teacher**

Freegrounds Infant School is committed to creating a diverse workforce. We'll consider all qualified applicants for employment without regard of sex, race, religion, belief, sexual orientation, gender assignment, pregnancy, maternity, age, disability, marriage or civil partnership.

### **Job Details**

**Salary:** £32,916 - £45,352

**Reporting to:** Headteacher

### **Main Purpose**

The teacher will:

- Fulfill the professional responsibilities of a teacher, as set out in the School Teacher's Pay and Conditions document
- Meet the expectations set out in the Teachers' Standards

### **Duties and responsibilities**

#### **Teaching**

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations that inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate excellent subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests
- Lead a foundation subject

## **Whole school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the schools' policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure coordinated outcomes
- Provide cover, in the unforeseen circumstances that another teacher is unable to teach

## **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Complete health and safety training annually; including; fire safety, manual handling, Prevent, GDPR
- Promote pupil safety by staying vigilant, recognising and reporting any concerns to the DSL/DDSL in line with school safeguarding procedures.
- Work collaboratively with safeguarding staff and other professionals, sharing relevant information to ensure children receive holistic support.
- Create a safe, supportive classroom environment where pupils feel able to express worries, keeping accurate records, and following the correct referral pathways.

## **Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching

## **Communication**

- Communicate effectively with pupils, parents and carers

## **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals/outside agencies within and beyond the school
- Develop effective professional relationships with colleagues

## **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality

- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Follow the school's code of conduct

**Safeguarding**

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

**Notes**

This job description may be amended at any time in consultation with the postholder.

**Last review date:** March 2026

**Next review date:** September 2026

**Headteacher/Line Manager's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Postholder's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_